



DIRECT DEPOSIT AUTHORIZATION FORM

Transport Leasing/Contract, Inc.
Payroll Plus Corporation
The Labor Source, Inc.

Payroll Operations Office
811 Washington Avenue, PO Box 1168
Detroit Lakes, MN 56502-1168
800-825-3832 Fax 877-227-8080

Date: _____

I hereby authorize THE TLC COMPANIES to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my account(s) identified below and authorize the Depository Financial Institution (DFI) to accept these credit and/or debit entries. It is agreed that these deposits and adjustments may be made electronically and under the rules of the Upper Midwest Clearing House Association. This authorization will remain in effect until written notice of termination is given to THE TLC COMPANIES. I acknowledge receipt of a copy of this Authorization. An original or faxed copy of this Authorization will be considered as an original.

Employee Name (please print): _____ SSN (required): _____
First MI Last

Signature (required): _____ Internal use only:
Approved by: _____

Client Assigned To (required): _____ Contact Number: _____
Notes: _____

NOTE: Your next pay may be a check; Direct Deposit takes 7-10 business days from your next pay date.

THIS IS: (check one) [] A new/additional account [] Information change [] A cancellation

1.
Name of Bank: Bank Address:
City, State, Zip: Bank Telephone #: ()
Transit/Routing # (9-digits): _____ Acct #: [] Check [] Save
Amount to Deposit: Fixed Amount: \$ OR [] Entire Check

2.
Name of Bank: Bank Address:
City, State, Zip: Bank Telephone #: ()
Transit/Routing # (9-digits): _____ Acct #: [] Check [] Save
Amount to Deposit: Fixed Amount: \$ OR [] Entire Check

ATTACH A VOIDED CHECK FOR CHECKING DEPOSITS
and/or
ATTACH A DEPOSIT SLIP FOR SAVINGS DEPOSITS
(This is required in order for us to process your request.
Direct deposit cannot be done without a voided check or
deposit slip provided.)

The TLC Companies must have written notice to make any changes to account information or to stop the direct deposit. Due to circumstances beyond our control, The TLC Companies cannot guarantee a direct deposit for any given day. It is the responsibility of the employee to check with your financial institution regarding the availability of funds. If you have any questions, please contact our office.